BUTLER COUNTY ENGINEER'S OFFICE AND OPERATIONS FACILITY

1921 Fairgrove Ave.
HAMILTON, OHIO 45011
Phone 867-5744
William R. Foster, P.E., P.S.,
Butler County Engineer

RIGHT-OF-WAY PERMIT APPLICATION - DRIVEWAYS

Application is hereby made to work within the County of Township Roadway Right-Of-Way Limits by: **BUILDER MAILING ADDRESS** OWNER MAILING ADDRESS CPX CONSTRUCTION EFFOX DRIVEWAY LOCATION (CHECK ONE) NEW DRIVE EXISTING DRIVE DIENOCEAN HOUSE NUMBER _ RD. RD. AND BETWEEN. **GENERAL INFORMATION & PROCEDURES** 1. Only one permit application per driveway need be completed. Apply for a driveway permit at either the Building Department or at the County Engineer's Office. Curb and gutter driveways do not require a permit application. 2. Stake driveway location, indicating the approximate width of the proposed driveway (Minimum drive width - 10', Max. drive width - 20'). Call 867-5744 when driveway is staked. NOTE: Consideration should be given for optimal sight distance when choosing a driveway location. 3. The County Engineer's Office will make an inspection of the proposed drive location to determine the proper size pipe required. If no pipe is required, necessary work to assure proper drainage will be determined. 4. The County Engineer's Office will mail the applicant the permit and a drawing with driveway specifications and/or pipe installation instructions. After the work has been performed according to the specifications, please call the Butler County Engineer's Office for inspection at 867-5744. 6. When the driveway has passed final inspection, the permit will be released the next morning to the Building Department. Call the Building Department at 887-3204 to check on your permit. Our inspector will call you if there is a problem with the installation. 887-3204. 7. A notice that your driveway has been approved will be sent to you by mail. WORK PROVISIONS I, the undersigned, understand that the Butler County Engineer assumes no responsibility or liability for the work done under this permit and that all work shall be done at no cost to the County. All work shall be done as applicble, in accordance with the State of Ohio Department of Transportation Construction and Material Specifications, the Ohio Manual of Uniform Traffic Control Devices, and any supplemental and special provisions deemed necessary or as stated ont he permit as special provisions or conditions. The County Engineer reserves the right to order the removal, reconstruction, relocation, or repair of any work performed under a permit in the event of future work or for the benefit of the traveling public. The County Engineer may correct or remove work, structures, or materials not in compliance with County requirements at the owner's expense. The County Engineer or his representative may revoke or annul any permit or halt work at any time for noncompliance or nonperformance of the conditions set forth in the application or permit. The County Engineer reserves the right to appoint an inspector over the work. I hereby agree to all terms, conditions and restrictions so far as they apply to work to be done under the permit as issued and general provisions listed above. Builder, or_____picked up at the County Engineer's _Owner_ Permit to be mailed to (Check one)_ Office.

NOTE: THE DRIVEWAY MUST PASS FINAL INSPECTION BEFORE YOUR BUILDING PERMIT CAN BE ISSUED. NONCOMPLIANCE WITH THE ABOVE PROCEDURES COULD DELAY ISSUANCE OF YOUR BUILDING PERMIT.